

**St. Mary School 15<sup>th</sup> Annual Fall Festival**  
**Vendor Agreement**  
**October 29, 2022**  
**4:00 PM – 10:00 PM**

Please complete all components of this form to secure a vendor space at the St. Mary Fall Festival. The event will be held on Saturday, October 29th from 4-10 PM.

Terms and Conditions:

- No Refunds / No Rain Date
- Spaces are rented on a first come, first serve basis. We reserve the right to limit the number of Direct Sales Vendors and also reserve the right to limit the number of vendors in a particular category (i.e. jewelry)
- The Fall Festival Committee may choose to deny a vendor based on appropriateness of products and duplication of vendors. Vendors may not sell any type of alcoholic beverages of any kind.
- Setup begins at 2:00 pm on October 29th, no later than 3 pm.
- Tables will be outdoors (we recommend you bring a tent, no larger than 10'x10').
- \$35.00 fee for single space.
- Electrical access is very limited and will be approved on a first come, first serve basis.
- Vendors are responsible for their own Table up to 6 ft.

Participants are responsible for the set-up and clean up of their tables. Participants cannot impair others booths (i.e. sign or display blockage). Vendors will not be allowed to move booth locations once a booth has been assigned. No exceptions.

Cancellation Policy: Any vendor, who is not paid in full by October 14th, will lose their deposit, and their space will be released. If a vendor cancels after October 15th, they will forfeit their deposit.

Vendors keep all profits from their booths.

St. Mary 15<sup>th</sup> Annual Fall Festival  
Vendor Application

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP Code \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Mobile \_\_\_\_\_

E-mail: \_\_\_\_\_

Brief description of product(s): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Type of products: \_\_\_\_\_ Local Business \_\_\_\_\_ Handmade \_\_\_\_\_ Direct Sales

Other \_\_\_\_\_

\*\*\* Vendors are responsible for their own table and tent \*\*\*

**“Pick a Prize Raffle”:** As part of an additional fundraiser, we are asking each vendor to donate an item to be used in our “Pick a Prize” Raffle. Please provide a description and dollar value of item to be donated.

Description of donation: \_\_\_\_\_

\_\_\_\_\_

Vendors will be listed on our social media and announced at the fall festival.

